# **IMS - Duty Officer Role**



# At a glance...

#### **Assessed Customised Provision**

Duration Notes:

4 hours

Recognised by:

Lantra Awards

#### Introduction

This course has been designed to provide participants with greater knowledge of the specific role of Duty Officer in the Incident Management System.

### Overview in brief

This Lantra-accredited Customised Award is exclusively developed and delivered by a Lantra-approved Training Provider, who meets our quality standards. The course is specifically tailored to meet learners' needs. For further details about the course content and delivery locations, please contact the Training Provider using the details provided below.

The minimum age to undertake this course is 16.

To provide participants with greater knowledge of the specific role of Duty Officer in the Incident Management System.

This is for either internal working or external interoperability and/or coordination with other organisations and the emergency services using JESIP.

The delivery method for this course is either E-Learning or Classroom

This course is delivered by the Forestry Commission and all enquiries should be sent to fc.training@forestrycommission.gov.uk.

### The finer details

This course provides knowledge and assessment on:



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- Principles of Incident Management
- Duty, Response and Recovery Officer
- Shared Situational Awareness and Decision Making
- After Action Review and Organisational Learning

## Who should attend?

Staff who provide a Duty Officer role within their organisations. This may include National or Local Duty Officers, as part of a Duty Officer/Out of Hours system/lone working systems and managing Response and/or Recovery Officers.

This can be for a wide range incident types and events including, but not exclusive too; Plant Health, Animal Health, Wildfires, Missing Persons, Pollution, Storms/High Wind damage (including windblow) as well as recreation sites, visitor centres, public engagement, volunteer programmes, festivals and concerts.

# What will be covered?

The following is covered:

- What is Incident Management and the core principles as defined in the Incident Management System (IMS)
- Role, Responsibilities and Tasks of the Duty Officer, Response and Recovery Officer.
- Relevant Incident Management processes
- How to improve shared situational awareness and decision making.
- · How to be part of an effective After Action Review

Other areas of interest

Wildfire Management Plan Module

Vegetation Fire Operator Module

Vegetation Fire Foundation Module

Wildfire Liaison Officer



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- Site Incident Management Team Workshop
- Prescribed Fire Manager Module
- National Incident Management Team Workshop
- Local Incident Management Team Workshop
- IMS Team, Section and Group Leader Role
- IMS Subject Matter Advisor Role
- IMS Safety Officer Role
- IMS Response and/or Recovery Officer Role
- IMS Planning Section Role
- IMS Planning Officer Role
- IMS Operator Role
- IMS Operations Commander Role
- IMS Observer Role
- **IMS Logistics Officer Role**
- IMS Liaison Officer Role
- IMS Investigation Officer Role
- IMS Intelligence Officer Role
- IMS Incident Controller and Deputy Role
- IMS Finance Officer Role
- IMS Division and Sector Commander Role
- IMS Communications Officer Role



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