

**Subject: New Quartz Web Online Booking System update!**

**Date: 01.04.2025**

This is a reminder to all Training Providers that, starting from 1st April, all training courses must be booked through the new Quartz Web booking system at least 2 weeks prior to the course taking place. Please note, this change applies only to training courses, while the assessment process will remain unaffected.

**Tutorial Video Attached:**

This step-by-step guide will walk you through how to use the Quartz Web booking system. Video attached

**Course Codes:**

These are designed to help streamline the booking process, saving you valuable time. Course codes attached.

**Booking Requirement:**

From 1st April, all courses must be booked through the new Quartz Web booking system at least 2 weeks prior to the course taking place.

**Purpose of These Changes:**

This update will eliminate the use of Form 07 only for training courses. Please note, everything will remain the same for assessments—there are no changes being made to the assessment process.

**Once the course has taken place:**

After the course is completed, please email the order number and purchase order number in the body of the message, along with any other required documents depending on the course, to [sector.schemes@lantra.co.uk](mailto:sector.schemes@lantra.co.uk) For guidance on which documents are needed, you can refer to the [Training Providers - Lantra](#)

**Questions:**

If you have any questions about booking courses on Quartz Web, please feel free to contact Adele Parsons or Leanne Stokes.

We look forward to your participation!

**Important Deadline:**

Date	Requirement
1st April 2025	The online booking system will be mandated for all course bookings



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