Lantra e-card information

How to check your e-card registered skills

This document is aimed at Learners, Training Providers and anyone from industry who wishes to check a e-card. Below we have documented 6 methods that can be used to check a e-card. Check the method type to see who can use it and what information they are able to access.
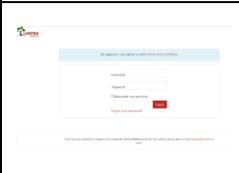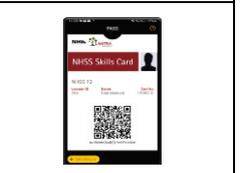
Learners who have supplied Lantra with an e-mail address will receive access to their cards and should always be the first point of contact when checking their skills. The Training Provider is the next point of contact as they receive confirmation and a e-card report. The e-card report can be supplied to Learners and clients. The final point is anyone in industry who wishes to check a Learner's skill can use three different website checkers to access information. You can also contact the Lantra customer service team if you are struggling to locate a Learner on the website checkers.

Important Note:
This is an overview of checking e-card processes for more information please refer to Lantra's Frequently asked questions.
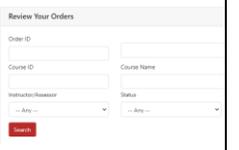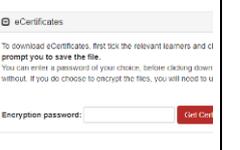
Method 1: Learner Hub	Learners	
Method	**Who has access?**	**Information**
Learner Hub https://ordering.lantra.co.uk/	Learner.	Note: Learner must provide a current and valid personal email address to Lantra.
Guidance for accessing **e-card.**	Learner is responsible for downloading their e-card to their smart device **e-wallet.**	See below for the process.

Downloading your e-card from the Learner Hub:

Step 1	Step 2	Step 3	Step 4	Step 5
Login to Learner Hub	**Select E-cards from the dashboard**	**Click on the card you want**	**Scan the QR code with your smart device (internet required)**	**Locate the e-card in your electronic wallet**

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Method 2: e-card report	Training Providers	
Method	**Who has access?**	**Information**
Quartzweb https://ordering.lantra.co.uk/	Training Provider (TP).	Note: Lantra notifies TP that e-card report is available to download.
Guidance for accessing **e-card report.**	TP is responsible for downloading e-card report and sharing with the customer.	See below for the process.

Downloading the Training Provider e-card report:

Step 1	Step 2	Step 3	Step 4	Step 5
Notification	**Login to Quartzweb**	**Click on claim certificates**	**Locate your order on the list or alternatively enter the batch id no.**	**Select your Learner and click get certificates**

Method 3: Lantra Quartzweb Learner Checker	Training Providers	
Method	**Who has access?**	**Information**
Lantra Quartzweb Learner Checker https://ordering.lantra.co.uk/ *Reporting function*	Training Provider (TP) – require access to Learner data and their permission.	Note: This card checker will give access to all Learner data; e-card and smartcard – useful for checking and planning training requirements.
Guidance for accessing the Lantra Quartzweb Learner Checker.		See below for the process.

Downloading your Learner data:

Step 1	Step 2	Step 3	Step 4	Step 5
Login to Quartzweb	**Select "Reports" from the dashboard**	**Click on "Learner Record Checker"**	**Enter Learners details**	**Access learner information**

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Method 4: CSCS Card Checker	Anyone	
Method	**Who has access?**	**Information**
CSCS Card Checker https://www.citb.co.uk/courses-and-qualifications/check-a-card-training-record/online-card-checker/	Anyone who has access to the Learner's personal data and their permission.	Note: Currently not available to TM/CSCS or FISS/CSCS. Date TBC when available.
Guidance for accessing CSCS Card Checker.		See CITB website for the process.

Method 5: GoSmart	Anyone	
Method	**Who has access?**	**Information**
CSCS GoSmart https://cardcheck.gosmart.co.uk/	Anyone who has access to the Learner's personal data and their permission	Note: This card checker method is only available to individuals with an existing or new Smart Card.
Guidance for accessing GoSmart		See CSCS website for the process. Not currently compatible with e-cards.

Step 1	Step 2	Step 3	Step 4	Step 5
Go to GoSmart website	**Select Online Card Checker**	**Click on Change Scheme & select the appropriate scheme**	**Enter Learners details**	**Access Data**
https://gosmart.co.uk/				

Method 6: Lantra Card Checker	Anyone	
Method	**Who has access?**	**Information**
Lantra Card Checker https://www.lantra.co.uk/certificate-checker	Anyone who has access to the Learner's personal data and their permission.	Note: This card will give access to all Learner data; e-card and smartcard.
Guidance for accessing the Lantra Card Checker.		See Lantra website and below for the process.

Downloading the Learner data:

Step 1	Step 2	Step 3	Step 4
Go to Lantra's Certificate Checker	**Select the appropriate checker**	**Enter Learners Details**	**Access**
https://www.lantra.co.uk/certificate-checker			