

Qualification Specification

Lantra Awards Level 2 Award in

Animal Transport by Road – Short Journey

Animal Transport by Road – Long Journey Attendant

Animal Transport by Road – Long Journey Driver

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1 Why has this qualification been developed?

The Lantra Awards Level 2 Awards in Animal Transport have been developed in line with Council Regulation (EC) No 1/2005 on the protection of animals during transport and related operations (as retained) that came into effect on 05 January 2007, with requirements for competence certificates coming into force on 05 January 2008, these Qualifications enable drivers and attendants using road vehicles for transporting farm animals, birds (poultry) and equidae (horses) with an economic activity to ensure they are compliant. Council Regulation (EC) No 1/2005 on the protection of animals during transport and related operations (as retained) requires transporters of live vertebrate animals (excluding humans) in connection with an economic activity and market, and assembly centre staff handling animals, are trained in the relevant technical provisions of the Regulation.

These qualifications have been developed to provide the relevant skills and knowledge that address the training and competence requirements of Council Regulation (EC) No 1/2005 on the protection of animals during transport and related operations (as retained).

The Lantra Awards Level 2 awards in Animal Transport are nationally recognised qualifications. Learners may undertake training from a variety of sources; however, to achieve the qualification they must be assessed against all the learning outcomes and assessment criteria set out in the qualification.

This Qualification Specification provides information for approved Lantra provider employees and freelance assessors involved in the planning, delivery and assessment of the Lantra Awards Level 2 Awards in Animal Transport.

2 Who is the qualification for?

These Qualifications are primarily designed for those transporting cattle, sheep, goats, pigs, equidae and birds (in this context to include domestic fowl, ducks, geese, turkeys, guinea fowl, quails, pheasants and partridges) on short road journeys over 65km (up to and including, eight hours) and for road journeys over eight hours (long journeys)*.

*For Northern Ireland (NI) transport of animals by sea or air is also classed as long journey.

They are applicable to drivers and attendants using road vehicles for transporting live vertebrate animals in connection with an economic activity and market, and assembly centre staff handling animals.

Learners undertaking these Qualifications will ensure their compliance with Council Regulation (EC) No 1/2005 on the protection of animals during transport and related operations (as retained). Successful learners will be able to demonstrate to the authorities and potential employers that they have met the Regulation to the required standard.

The Regulation requires transporters of vertebrate animals in connection with an economic activity and market, and assembly centre staff handling animals to be trained in the relevant technical provisions of the Regulation.

For transporters, this covers: fitness for travel; means of transport; use of its facilities; loading; unloading and handling; watering and feeding intervals, journey times and rest periods; space allowances and documentation.

For market and assembly centre staff this covers: fitness, handling and separation. The Regulation additionally requires that those transporting cattle, sheep, goats, pigs, equidae or birds by road, on journeys over 65km in connection with an economic activity, must be independently assessed in their competence and in possession of a competence certificate. This requirement applies to both drivers and attendants.

2.1 Pre-requisites

There are no formal requirements for entry to this qualification.

3 What does this qualification cover?

Following regulatory requirements for qualifications to have a distinct purpose, this qualification is identified and approved with Ofqual to have the following:

- Recognise personal growth and engagement in learning
- Prepare for further learning or training and/or develop knowledge
- Prepare for employment
- Confirm occupational competence and/or licence to practise
- Updating and continuing professional competence

Following regulatory requirements for qualifications to have a distinct purpose, this qualification is recognised and approved by the Office of Qualifications and Examinations Regulation (Ofqual) for:

Purpose

- D. Confirm occupational competence and/or 'licence to practise'

Sub Purpose:

- D2. Confirm competence in an occupational role to the standards required

3.1 Progression routes

These awards do not have progression routes associated with them as they meet the legislative requirements to transport animals. It is recommended that you review the course offering from Lantra to evaluate any other learning needs.

Suggested areas of training and development might include

- Better livestock handling for increased performance (Lantra)
- Manual handling
- Health and Safety
- CPD programme of industry best practice in livestock transport

4 Qualification overview

Where to look for further details

Qualification title	Level 2 Award in Animal Transport by Road – Short Journey Level 2 Award in Animal Transport by Road –Long Journey Attendant Level 2 Award in Animal Transport by Road – Long Journey Driver	Ofqual's Register of Regulatory Qualifications http://register.ofqual.gov.uk/
Qualification number	501/1738/5 501/1740/3 501/1739/7	
Qualification Aim	These qualifications have been developed to provide the relevant skills and knowledge that address the training and competence requirements of Council Regulation (EC) No 1/2005 on the protection of animals during transport and related operations (as retained) on the protection of animals (or birds) during transport and related operations.	
Qualification Purpose	These qualifications are suitable for learners from 16+ (17+ for driving) who wish to develop knowledge, understanding and skills in Animal Transport by Road. They will prepare learners for further learning and training and develop their knowledge. They are also designed to prepare learners for employment. All learners undertaking a qualification with a driving competence element must hold the appropriate driving licence.	
Qualification start date	01 November 2010	
Level	These qualifications have been accepted on to the Regulated Qualifications Framework as a regulated qualification at Level 2	
Credits	Short Journey 501/1738/5 – minimum credits 3 Long Journey Attendant 501/1740/3 – minimum credits 5 Long Journey Driver 501/1739/7- minimum credits 6	
GLH	Short Journey 501/1738/5 – minimum GLH 23 Long Journey Attendant 501/1740/3 – minimum GLH 38 Long Journey Driver 501/1739/7- minimum GLH 45	
TQT	Short Journey 501/1738/5 TQT 32 Long Journey Attendant 501/1740/3 TQT 49 Long Journey Driver 501/1739/7 TQT 57	
Quartz ID numbers	Qualification - 269 Level 2 Award in Animal Transport by Road – Short Journey – off line	

	<p>Unit – 9562 Principles of transporting animals by road on short journeys Unit – 9563 Principles of transporting birds by road on short journeys Programme – 86 – off line Programme – 5477 - online</p> <p>Qualification - 302 Level 2 Award in Animal Transport by Road –Long Journey Attendant – off line Unit – 783 Transport Animals by road on long journeys - attendant Unit – 784 Transport birds by road on long journeys - attendant Programme – 5891 – off line Programme – 6026 - online</p> <p>Qualification - 303 Level 2 Award in Animal Transport by Road – Long Journey Driver – off line Unit – 9570 Transport animals by road on long journeys – driver Unit – 9571 – Transport birds by road on long journeys - driver Programme – 5892 – off line Programme – 5484 – online</p>	
<p>Unit numbers and titles</p>	<p>Level 2 Award in Animal Transport by Road – Short Journey Unit A/602/4455 Principles of transporting birds by road on short journeys Unit K/602/4452 Principles of transporting animals by road on short journeys</p> <p>Level 2 Award in Animal Transport by Road – Long Journey Attendant Unit H/602/4465 Transport birds by road on long journeys – attendant Unit T/602/4468 Transport animals by road on long journeys - attendant</p> <p>Level 2 Award in Animal Transport by Road – Long Journey Driver Unit J/602/4460 Transport birds by road on long journeys – driver Unit Y/602/4463 Transport animals by road on long journeys – driver</p>	

Qualification Structure	To achieve these qualifications, learners must attain the minimum required credits from the mandatory units.			
Age Group	Pre-16	16-18	18+	19+
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Entry requirements	Minimum age for these qualifications is 16. (17 for Driving)			
Pre-requisites	All learners undertaking a qualification with a driving competence element must hold the appropriate driving licence.			
Recognition of prior learning	NONE			
Assessment methodology	Multiple choice assessment. Direct observation and oral questioning by Lantra Approved Assessor.			
Assessment model	The Level 2 Award in Animal Transport by Road – Short Journey will be assessed by 30 multiple-choice questions set by Lantra Awards.			
	The Level 2 Award in Animal Transport by Road – Long Journey Attendant will be assessed by 25 multiple-choice questions set by Lantra Awards and through direct observation of practical performance, including assessment of underpinning knowledge in the presence of an independent examiner approved and appointed by Lantra Awards.			
Grading	Pass/Fail			
Is there a skills card available	Not Available			Guidance Handbook for Providers
Fees	Registration and certification fees can be found in the Product Directory. Prices are subject to review on an annual basis so please contact the sales team if you do not have an up to date copy (sales@lantra.co.uk).			Product Directory; Sales Team
Related documents	An Assessment Guidance handbook is available for Providers and Assessors which can be found on the Lantra Awards website. Other assessment related paperwork can be located within Quartzweb			http://www.lantra.co.uk

How do I register Learners?	Via Quartzweb https://ordering.lantra.co.uk/Login.aspx	Quartzweb User Guide
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5 Content of qualification

Each qualification is made up of one mandatory unit. The learner must complete the mandatory unit relevant to their area of work i.e. animals or birds. Learners are able to complete both units if this a requirement for their work.

Level 2 Award in Animal Transport by Road –Short Journey 501/1738/5	M/O	GLH	Credits
Principles of transporting animals by road on short journeys	M	23	3
Principles of transporting birds by road on short journeys	M	23	3

Level 2 Award in Animal Transport by Road – Long Journey Attendant 501/1740/3	M/O	GLH	Credits
Transport animals by road on long journeys – attendant	M	38	5
Transport birds by road on long journeys – attendant	M	38	5

Level 2 Award in Animal Transport by Road – Long Journey Driver 501/1739/7	M/O	GLH	Credits
Transport animals by road on long journeys – driver	M	45	6
Transport birds by road on long journeys – driver	M	45	6

Unit title	Principles of transporting animals by road on short journeys
Unit reference number	K/602/4452
Unit level	2
Unit credit value	3

Learning outcomes The learner will:	Assessment criteria The learner can:
1. Know how to transport animals by road on short journeys	1.1. Describe the legal requirements covering animal health and welfare during transportation. 1.2. Identify the responsibilities for transporting animals before, during and after transportation. 1.3. Describe how to effectively plan and implement the transportation of animals. 1.4. State the vehicle requirements for transporting animals. 1.5. Describe how to check animals for fitness to travel. 1.6. Identify the causes and signs of stress in animals. 1.7. Describe the space allowances, stocking densities and segregation requirements. 1.8. Explain the requirements for handling and welfare in transit. 1.9. Identify journey and post-journey requirements.

Learning outcome 1: Know how to transport animals by road on short journeys

The learner should be able to explain the legal requirements covering animal health and welfare during transport and be able to take appropriate action and accommodate animals during transport.

The learner must identify those who are responsible for the welfare of animals during transport and understand the powers of enforcement.

The learner must be able to state the vehicle requirements for transporting animals and be able to make checks on the transport vehicle.

The learner will be expected to discuss the appropriate checks to animals that they would carry out in order to establish the animal's fitness to travel and identify causes of stress in animals. The learner will also need to explain the requirements for handling and welfare in transit, including controlling temperature within the transporter and appropriate cleaning of the vehicle.

The learner should be able to identify the documentation and reporting procedures.

Unit title	Principles of transporting birds by road on short journeys
Unit reference number	A/602/4455
Unit level	2
Unit credit value	3

Learning outcomes The learner will:	Assessment criteria The learner can:
1. Know how to transport birds by road on short journeys	1.1. Describe the legal requirements covering bird health and welfare during transportation. 1.2. Identify the responsibilities for transporting birds before, during and after transportation. 1.3. Describe how to effectively plan and implement the transportation of birds. 1.4. State the vehicle requirements for transporting birds. 1.5. Describe how to check birds for fitness to travel. 1.6. Identify the causes and signs of stress in birds. 1.7. Describe the space allowances and stocking densities. 1.8. Explain the requirements for handling and welfare in transit. 1.9. Identify journey and post-journey requirements.

Learning outcome 1: Know how to transport birds by road on short journeys

The learner should be able to explain the legal requirements covering birds health and welfare during transport and be able to take appropriate action and accommodate birds during transport.

The learner must identify those who are responsible for the welfare of birds during transport and understand the powers of enforcement.

The learner must be able to state the vehicle requirements for transporting birds and be able to make checks on the transport vehicle. The learner should also be able to identify the requirements of the lairage.

The learner will be expected to discuss the appropriate checks to birds that they would carry out in order to establish the birds fitness to travel and identify causes of stress in the birds. The learner will also need to explain the requirements for handling and welfare in transit, including controlling temperature within the transporter and appropriate cleaning of the vehicle.

The learner should be able to identify the documentation and reporting procedures.

Unit title	Transport of animals by road on long journeys - Attendant
Unit reference number	T/602/4468
Unit level	2
Unit credit value	5

Learning outcomes The learner will:	Assessment criteria The learner can:
1. Know how to transport animals by road on long journeys	1.1. Describe the legal requirements covering animal health and welfare during transportation. 1.2. Identify the responsibilities for transporting animals before, during and after transportation. 1.3. Describe how to effectively plan and implement the transportation of animals. 1.4. State the vehicle requirements for transporting animals. 1.5. Describe how to check animals for fitness to travel. 1.6. Identify the causes and signs of stress in animals. 1.7. Describe the space allowances, stocking densities and segregation requirements. 1.8. Explain the requirements for handling and welfare in transit. 1.9. Identify journey and post-journey requirements.
2. Be able to assist with the transport of animals by road on long journeys	2.1 Complete transport documentation. 2.2 Check a vehicle for suitability and condition for transporting animals. 2.3 Check animals intended for the journey. 2.4 Load animals for travel. 2.5 Describe how to unload animals after a journey. 2.6 Describe how to clean and disinfect a vehicle and check its condition.

Learning outcome 1: Know how to transport animals by road on long journeys

The learner will be expected to demonstrate knowledge of legal requirements covering animal health and welfare during transportation including understanding the accommodation requirements and who to approach for advice and guidance. Learners must be able to identify who is responsible for welfare during transport and identify those responsible for enforcement and the powers the enforcement authorities have to inspect animals and vehicles.

Learners should be able to describe the effective planning and implementation of animal transport including the requirements of timings for the journey.

The learner will be able to state the vehicle requirements for transporting animals and carry out appropriate checks on animals in order to identify their fitness to travel. The learner will be able to demonstrate how to care for animals that are unfit to travel and recognise signs of stress and ill health in animals.

The learner will be able to describe the space allowance and stocking density of animals during transport and understand the segregation requirements of animals being transported.

The learner can explain the requirements for handling and welfare in transit and demonstrate correct loading and un-loading of the animals. The learner will also be able to explain the correct temperature requirements for transporting animals.

The learner will be able to identify the requirements for control posts during the journey and identify post journey requirements for cleaning and checking condition of the vehicle. The learner will also be able to identify the documentation and reporting procedure post-journey.

Learning outcome 2: Be able to assist with the transport of animals by road on long journeys

The learner will be able to complete the relevant documentation information for animal transport and prepare a contingency plan. The learner will be able to make appropriate checks to the vehicles for suitability for transporting animals and take appropriate action in the event of a problem with the vehicle.

The learner will be able to make checks to the animals intended for the journey, including checking details of the animals to be transported and assess their fitness for travel.

The learner will demonstrate loading animals for transport and identify how animal behaviour might change during loading and unloading. The learner will be able to describe how to unload animals after the journey with minimum of stress.

The learner will be able to describe the requirements of cleaning and disinfection of the vehicle after a journey and describe the environmental considerations when cleaning the vehicle.

Unit title	Transport of birds by road on long journeys - Attendant
Unit reference number	H/602/4465
Unit level	2
Unit credit value	5

Learning outcomes The learner will:	Assessment criteria The learner can:
1. Know how to transport birds by road on long journeys	1.1. Describe the legal requirements covering bird health and welfare during transportation. 1.2. Identify the responsibilities for transporting birds before, during and after transportation. 1.3. Describe how to effectively plan and implement the transportation of birds. 1.4. State the vehicle requirements for transporting birds. 1.5. Describe how to check birds for fitness to travel. 1.6. Identify the causes and signs of stress in birds. 1.7. Describe the space allowances and stocking densities. 1.8. Explain the requirements for handling and welfare in transit. 1.9. Identify journey and post-journey requirements.
2. Be able to assist with the transport of birds by road on long journeys	2.1. Complete transport documentation. 2.2. Check crate/containers and the vehicle for suitability and condition for transporting birds. 2.3. Check birds intended for the journey. 2.4. Prepare to load fit birds for a journey. 2.5. Describe how to catch, load and unload birds in crates/containers. 2.6. Describe how to clean and disinfect a vehicle and check its condition.

Learning outcome 1: Know how to transport birds by road on long journeys

The learner will be expected to demonstrate knowledge of legal requirements covering animal health and welfare during transportation including understanding the accommodation requirements and who to approach for advice and guidance. Learners must be able to identify who is responsible for welfare during transport and identify those responsible for enforcement and the powers the enforcement authorities have to inspect birds and vehicles.

Learners should be able to describe the effective planning and implementation of bird transport including the requirements of timings for the journey.

The learner will be able to state the vehicle requirements for transporting birds and carry out appropriate checks on the birds in order to identify their fitness to travel. The learner will be

able to demonstrate how to care for birds that are unfit to travel and recognise signs of stress and ill health in birds.

The learner will be able to describe the space allowance and stocking density of birds during transport and understand the segregation requirements of birds being transported.

The learner will be able to explain the requirements for handling and welfare in transit and demonstrate correct loading and un-loading of the birds. The learner will also be able to explain the correct temperature requirements for transporting birds and the requirements of the lairage.

The learner will be able to identify the requirements for control posts during the journey and identify post journey requirements for cleaning and checking condition of the vehicle. The learner will also be able to identify the documentation and reporting procedure post-journey.

Learning outcome 2: Be able to assist with the transport of birds by road on long journeys

The learner will be able to complete the relevant documentation information for bird transport and prepare a contingency plan. The learner will be able to make appropriate checks to the vehicles for suitability for transporting birds and take appropriate action in the event of a problem with the vehicle.

The learner will be able to make checks to the birds intended for the journey, including checking details of the birds to be transported and assess their fitness for travel.

The learner will demonstrate catching and loading birds for transport and be able to identify how the birds behaviour might change during loading and unloading. The learner will be able to describe how to unload birds after the journey with minimum of stress.

The learner will be able to describe the requirements of cleaning and disinfection of the vehicle after a journey and describe the environmental considerations when cleaning the vehicle.

Unit title	Transport of animals by road on long journeys - Driver
Unit reference number	Y/602/4463
Unit level	2
Unit credit value	6

Learning outcomes The learner will:	Assessment criteria The learner can:
1. Know how to transport animals by road on long journeys	1.1. Describe the legal requirements covering animal health and welfare during transportation. 1.2. Identify the responsibilities for transporting animal before, during and after transportation. 1.3. Describe how to effectively plan and implement the transportation of animals. 1.4. State the vehicle requirements for transporting animals. 1.5. Describe how to check animals for fitness to travel. 1.6. Identify the causes and signs of stress in animals. 1.7. Describe the space allowances, stocking densities and segregation requirements. 1.8. Explain the requirements for handling and welfare in transit. 1.9. Identify journey and post-journey requirements.
2. Be able to assist with the transport of animals by road on long journeys	2.1. Complete transport documentation. 2.2. Check a vehicle for suitability and condition for transporting animals. 2.3. Check animals intended for the journey. 2.4. Load animals for travel. 2.5. Describe how to unload animals after a journey. 2.6. Describe how to clean and disinfect a vehicle and check its condition.
3. Be able to drive an animal transport vehicle	3.1. Position vehicle at collection point. 3.2. Manoeuvre vehicle in a safe and controlled manner. 3.3. Drive the vehicle in a safe and controlled manner with due care for animals transported and other road users.

Learning outcome 1: Know how to transport animals by road on long journeys

The learner will be expected to demonstrate knowledge of legal requirements covering animal health and welfare during transportation including understanding the accommodation requirements and who to approach for advice and guidance. Learners must be able to identify who is responsible for welfare during transport and identify those responsible for

enforcement and the powers the enforcement authorities have to inspect animals and vehicles.

Learners should be able to describe the effective planning and implementation of animal transport including the requirements of timings for the journey.

The learner will be able to state the vehicle requirements for transporting animals and carry out appropriate checks on animals in order to identify their fitness to travel. The learner will be able to demonstrate how to care for animals that are unfit to travel and recognise signs of stress and ill health in animals.

The learner will be able to describe the space allowance and stocking density of animals during transport and understand the segregation requirements of animals being transported.

The learner can explain the requirements for handling and welfare in transit and demonstrate correct loading and un-loading of the animals. The learner will also be able to explain the correct temperature requirements for transporting animals.

The learner will be able to identify the requirements for control posts during the journey and identify post journey requirements for cleaning and checking condition of the vehicle. The learner will also be able to identify the documentation and reporting procedure post-journey.

Learning outcome 2: Be able to assist with the transport of animals by road on long journeys

The learner will be able to complete the relevant documentation information for animal transport and prepare a contingency plan. The learner will be able to make appropriate checks to the vehicles for suitability for transporting animals and take appropriate action in the event of a problem with the vehicle.

The learner will be able to make checks to the animals intended for the journey, including checking details of the animals to be transported and assess their fitness for travel.

The learner will demonstrate loading animals for transport and identify how animal behaviour might change during loading and unloading. The learner will be able to describe how to unload animals after the journey with minimum of stress.

The learner will be able to describe the requirements of cleaning and disinfection of the vehicle after a journey and describe the environmental considerations when cleaning the vehicle.

Learning outcome 3: Be able to drive an animal transport vehicle

The learner will be able to drive the animal transport vehicle and correctly position the vehicle at the collection point, whilst manoeuvring the vehicle in a safe and controlled manner.

The learner will be able to drive the vehicle in a manner that shows due care for the animals being transported and other road users.

Unit title	Transport of birds by road on long journeys - Driver
Unit reference number	J/602/4460
Unit level	2
Unit credit value	6

Learning outcomes The learner will:	Assessment criteria The learner can:
1. Know how to transport birds by road on long journeys	1.1. Describe the legal requirements covering bird health and welfare during transportation. 1.2. Identify the responsibilities for transporting birds before, during and after transportation. 1.3. Describe how to effectively plan and implement the transportation of birds. 1.4. State the vehicle requirements for transporting birds. 1.5. Describe how to check birds for fitness to travel. 1.6. Identify the causes and signs of stress in birds. 1.7. Describe the space allowances and stocking densities. 1.8. Explain the requirements for handling and welfare in transit. 1.9. Identify journey and post-journey requirements.
2. Be able to assist with the transport of birds by road on long journeys	2.1. Complete transport documentation. 2.2. Check crate/containers and the vehicle for suitability and condition for transporting birds. 2.3. Check birds intended for the journey. 2.4. Prepare to load fit birds for a journey. 2.5. Describe how to catch, load and unload birds in crates/containers. 2.6. Describe how to clean and disinfect a vehicle and check its condition.
3. Be able to drive a bird transport vehicle	3.1. Position vehicle at collection point. 3.2. Manoeuvre vehicle in a safe and controlled manner. 3.3. Drive the vehicle in a safe and controlled manner with due care for birds transported and other road users.

Learning outcome 1: Know how to transport birds by road on long journeys

The learner will be expected to demonstrate knowledge of legal requirements covering animal health and welfare during transportation including understanding the accommodation requirements and who to approach for advice and guidance. Learners must be able to

identify who is responsible for welfare during transport and identify those responsible for enforcement and the powers the enforcement authorities have to inspect birds and vehicles.

Learners should be able to describe the effective planning and implementation of bird transport including the requirements of timings for the journey.

The learner will be able to state the vehicle requirements for transporting birds and carry out appropriate checks on the birds in order to identify their fitness to travel. The learner will be able to demonstrate how to care for birds that are unfit to travel and recognise signs of stress and ill health in birds.

The learner will be able to describe the space allowance and stocking density of birds during transport and understand the segregation requirements of birds being transported.

The learner will be able to explain the requirements for handling and welfare in transit and demonstrate correct loading and un-loading of the birds. The learner will also be able to explain the correct temperature requirements for transporting birds and the requirements of the lairage.

The learner will be able to identify the requirements for control posts during the journey and identify post journey requirements for cleaning and checking condition of the vehicle. The learner will also be able to identify the documentation and reporting procedure post-journey.

Learning outcome 2: Be able to assist with the transport of birds by road on long journeys

The learner will be able to complete the relevant documentation information for bird transport and prepare a contingency plan. The learner will be able to make appropriate checks to the vehicles for suitability for transporting birds and take appropriate action in the event of a problem with the vehicle.

The learner will be able to make checks to the birds intended for the journey, including checking details of the birds to be transported and assess their fitness for travel.

The learner will demonstrate catching and loading birds for transport and be able to identify how the birds behaviour might change during loading and unloading. The learner will be able to describe how to unload birds after the journey with minimum of stress.

The learner will be able to describe the requirements of cleaning and disinfection of the vehicle after a journey and describe the environmental considerations when cleaning the vehicle.

Learning outcome 3: Be able to drive a bird transport vehicle

The learner will be able to drive the bird transport vehicle and correctly position the vehicle at the collection point, whilst manoeuvring the vehicle in a safe and controlled manner.

The learner will be able to drive the vehicle in a manner that shows due care for the birds being transported and other road users.

6 Level descriptors

This qualification has been accredited at Level 2, this means that upon achieving the qualification it can be relied upon that the learner possesses skills or knowledge appropriate to the following descriptors.

Level	Knowledge descriptor (the learner...)	Skills descriptor (the learner can)
2	Has knowledge and understanding of facts, procedures and ideas in an area of study or field of work to complete well-defined tasks and address straightforward problems. Can interpret relevant information and ideas. Is aware of a range of information that is relevant to the area of study or work.	Select and use relevant cognitive and practical skills to complete well-defined, generally routine tasks and address straightforward problems. Identify, gather and use relevant information to inform actions. Identify how effective actions have been.

7 How is this qualification delivered?

In order to deliver this qualification, you will need to be a Lantra approved Provider. Details of how to become an approved Provider are available by contacting our Sales team, sales@lantra.co.uk.

Approved Providers should contact our Quality and Standards team to register for delivery of the qualification. It is important that Providers are approved on a per qualification basis to deliver Lantra qualifications as we are required to ensure that we have a quality assurance strategy in place and it also ensures that Providers receive the support they need. Upon scheme approval, you will receive the relevant documentation for delivery.

Learners must be registered via Quartzweb. Details of this process are available in the Quartzweb user guide. Providers must submit the required information for learner registration. Learners should be registered on the qualification once they have been enrolled with the Provider. Failure to register learners may result in assessments not being able to take place. Sanctions may be imposed on Providers if learners are not registered before the assessment takes place.

Learners will be required to undertake a multiple-choice assessment paper, this may be delivered using our online assessment option, or by traditional paper-based assessment. which will be supplied by Lantra. The assessment paper must be taken as per Lantra's guidance, with paper-based assessment paper returned to Lantra for marking.

Learners will complete the necessary elements of the assessment and be assessed by a Lantra Assessor. Providers are required to compile and send the assessment paperwork (Assessment Report Form, Certificate Claim Form, Learner Registration and Assessment Report Form) to Lantra.

Providers are not required to send learner evidence to Lantra, this should be retained by the Provider, however, Lantra reserves the right to request to see learner work as part of the quality assurance process so this should be retained and filed so that it can be easily located.

7.1 Delivery in the UK

The specification for these qualifications is approved for delivery in the United Kingdom. Ofqual regulates the Qualifications in England, and they are accredited qualifications on the Regulated Qualifications Framework (RQF). They have been accredited with the following Qualification Accreditation Numbers:

- 501/1738/5 - Short Journey
- 501/1740/3 - Long Journey Attendant
- 501/1739/7 - Long Journey Driver

Regulated qualifications are subject to regular reviews to ensure their ongoing regulatory compliance and also to ensure that throughout the life cycle of the qualification the content remains relevant and current.

When the qualification is deemed to be no longer suitable, for example technology has moved on and working practices are no longer relevant. Lantra will advise Providers of a qualification end date. The end date is for the end of registrations, any learners registered before this date will be allowed time to complete the qualification. For these qualifications that period will stand as 6 months.

7.2 Who can deliver this qualification?

Only approved Lantra Providers can deliver this qualification. For information on becoming approved please contact Lantra via sales@lantra.co.uk or call on 024 7669 6996.

7.3 Key safety critical and technically critical aspects

The assessment requirements for the Lantra Awards Level 2 Award in Animal Transport include the learner knowing about relevant health and safety legislation and animal welfare regulations, in order to show good practice for the transportation of livestock.

Key safety and technically critical aspects of the learning outcomes and assessment criteria have been identified (see below) to assist the Assessor with assessment decisions during the observation of practical activities. If the learner is assessed to be at risk of not performing the activity to the required standard or endangering animal welfare, or the health and safety of themselves or others the Assessor may stop the assessment and use their professional judgement to either:

- restart the assessment with the agreement of the learner, or
- state that the assessment has not been achieved and advise the learner that they will need to apply to be assessed at a later date following training.

Where safety is breached, the Assessor must record the use, reasons and subsequent decision of the key safety and/or technically critical aspects to stop an assessment on the Assessment Report Form.

Learning outcome The learner will:	Assessment criteria The learner can:
2. Be able to assist with the transport of animals by road on long journeys	2.3 Check animals intended for the journey. 2.4 Load animals for travel.
2. Be able to assist with the transport of birds by road on long journeys	2.3 Check birds intended for the journey. 2.4 Prepare to load fit birds for a journey.
3. Be able to drive an animal transport vehicle	3.1 Position vehicle at collection point. 3.2 Manoeuvre vehicle in a safe and controlled manner.

Learning outcome The learner will:	Assessment criteria The learner can:
	3.3 Drive the vehicle in a safe and controlled manner with due care for animals transported and other road users.
3. Be able to drive a bird transport vehicle	3.1 Position vehicle at collection point. 3.2 Manoeuvre vehicle in a safe and controlled manner. 3.3 Drive the vehicle in a safe and controlled manner with due care for animals transported and other road users.

In order to achieve the qualification learners will be assessed on **all** learning outcomes and must achieve **all** learning outcomes to be certificated.

7.4 Provider resources

Learners will require access to specific physical resources for training purposes and to demonstrate competence, these include:

- an appropriate area to allow the safe and secure handling of animals
- animal handling, restraint and lifting equipment appropriate to the animals to be worked with
- appropriate livestock
- registration documentation
- personal protective equipment
- appropriate livestock transport vehicle (Lorry / trailer)
- equipment and materials for the hygiene and bio-security of the working area and equipment

7.5 Quality assurance and certification

7.5.1 Quality assurance of assessment decisions

This qualification is internally assessed and externally quality assured. This means that Providers will need to appoint qualification Assessors to assess learners and complete assessment paperwork. Where you have more than one Assessor you will need to carry out internal standardisation of Assessors to ensure that each Assessor can apply the assessment criteria consistently and accurately. An Internal Quality Assurer (IQA) will need to be appointed and this person will need to sample assessment decisions across the Assessors. It is also a requirement that regular standardisation activity is carried out with Assessors. The IQA will be responsible for putting this programme in to place.

An External Quality Assurer (EQA) will be appointed to the Provider and this person will be responsible for sample checking assessment recommendations from the Assessors. This will be at a rate of 10% of the cohort. The EQA will produce a sampling record which will detail which work they want to see. It is important to note that although the EQA will view only a

sample of work, they may wish to widen the sample, therefore all learner work should be available for inspection.

Lantra operates both onsite and postal external quality assurance for this qualification. You may not always have a visit from the EQA, a sample may be requested for despatch via post. The principle of quality assurance is the same either way, the EQA will review a sample of work and make a recommendation on the assessment decisions of the cohort as a whole.

Your EQA will contact you to make the necessary arrangements regarding the visit (date, venue etc.) or the despatch of a sample of work.

Where the EQA is in agreement this decision is communicated to Lantra and certificate claims are processed. Where the EQA is not in agreement the reasons will be communicated to the Provider with supportive feedback to help with future assessment decisions. This may result in the need for learners to retake the assessment.

Occasionally as part of Lantra's ongoing quality assurance strategy an EQA may be accompanied by either Lantra staff or another EQA, this is to ensure that the EQA is following the correct processes.

Where DCS is in place then Providers will be able to claim certificates before quality assurance has taken place.

Lantra will support Providers when requirements are not met by developing action plans; providing recommendations; and where required implementing sanctions.

The short journey qualification is assessed using a multiple-choice assessment paper. The long journey – attendant and long journey driver qualifications are assessed using a multiple-choice assessment paper, practical observation and verbal questioning.

The assessment papers may be delivered using our online assessment option, or by traditional paper-based assessment. which will be supplied by Lantra. The assessment paper must be taken as per Lantra's guidance, with paper-based assessment paper returned to Lantra for marking. Along with the paper-based assessment papers the providers must return the signed and dated attendance register, the learner achievement record (LAR) and for the long journey attendant and long journey driver, the practical assessment reports. Quality assurance is carried out of the marking process to ensure that learners receive a validated outcome.

Providers must ensure that Lantra are informed when an assessment is taking place as Lantra reserves the right, as part of its quality assurance of assessment, to observe the invigilation of an assessment to ensure that it meets the requirements for conducting an assessment.

7.5.2 Claiming certification

Among the assessment documentation providers need to submit is a completed a Certificate Claim Form which allows Lantra to process the certificates following quality assurance approval. Where DCS is in place, the certificates will be issued prior to quality assurance taking place.

Once a learner has completed the assessment requirements and quality assurance has taken place certificates will be issued by Lantra for providers to distribute to individual learners.

Providers should be aware that learner certification may be withdrawn if assessment is non-compliant. Lantra will support providers when requirements are not met by implementing sanctions; developing action plans; providing recommendations.

For Long Journey Attendant and Long Journey Driver Qualifications the Practical Assessment Reports should be retained by the provider for 3 years after verification has taken place. Providers should encourage learners to retain a copy of the Practical Assessment Report as evidence of the assessment and species relating to the species transported during the assessment.

7.5.3 Replacement certification

If a learner loses the original certificate Lantra can issue a replacement. The learner will need to provide proof of identity (for example passport or driving licence) and the details of the Provider they were registered with. Lantra will check all claims for replacement certificates against the original certificate claim form. The Provider may be contacted for authentication. The certificate will be marked as a replacement. A fee is payable for replacement certificates; please contact Lantra for the current fee.

7.5.4 Direct claims status

Direct claims status enables Providers to claim certification directly before external quality assurance has taken place. A claim for DCS can only be made after an EQA has conducted a visit, which may be approximately six months following Provider approval to deliver the qualification and enough learners have been progressed by the Provider.

Where an EQA identifies a programme is running successfully and the Provider has effective internal controls, recommendation may be made to award the Provider direct claims status. Where this is granted the Provider must retain all assessment evidence until the EQA has quality assured the work as meeting national standards. Direct claims status will be withdrawn if access is not given to completed learners' evidence where certificates have already been claimed.

A system must operate within the Provider to ensure all Assessors assess to the required standard. The IQA will be required to observe each Assessor, retaining evidence of observations which must be made available during EQA visits. The EQA may request to sample the process and observe Assessors. If the EQA is not confident with how the Provider is operating they may recommend the suspension or withdrawal of direct claims status.

DCS does not mean that all claims are certificated without further quality assurance checks. Quality assurance of claims will still take place and where this suggests that certificates have been incorrectly issued this may lead to them being revoked. Providers are required to make all reasonable effort to recover certificates which have been revoked.

Should a Provider be imposed with a Level 2 sanction, direct claims status will automatically be removed. Further information on sanctions can be found in the Provider Handbook.

7.6 Enquiries about results and appeals

Lantra has an enquiries about results policy and appeals procedure which can be used under circumstances where a learner or Provider has reason to believe that there has been an error in either the administrative processes leading to an incorrect qualification award or there has been an issue in the assessment of the learner. Fees payable for enquiries about results, will be refunded in full if the enquiry is upheld or if a learner's results are changed as a result of an enquiry.

Appeals can be made following the outcome of an enquiry about results, if the learner/Provider remains unhappy with the outcome or has further grounds to query the decision. Please note that appeals will not be accepted without a paid result enquiry being submitted first.

Providers must ensure that learner consent is obtained prior to an enquiry about a result being submitted. Learners must be informed that assessment outcomes can change both positively and negatively

Please refer to the Provider Handbook for further details.

7.7 Malpractice and maladministration

Where malpractice is suspected, especially where there is doubt on the integrity of the assessment process, Lantra will immediately suspend further certification claims whilst an investigation is carried out. The regulatory authorities will be notified of any investigations and their outcome.

The claimant will be required to provide information about the suspected malpractice and the circumstances surrounding the matter. Malpractice if found may result in sanctions being

imposed on the Provider, certificates being revoked or even Providers being barred from Lantra membership and reported to Regulatory Authorities.

Maladministration is linked to malpractice and can result in a malpractice investigation being launched. Where the maladministration could impact on the credibility of the assessment taking place or the outcomes achieved. For example, the failure to investigate suspected malpractice when asked to do so by Lantra.

Please refer to the Lantra Malpractice and maladministration policy for further details.

7.8 Recognition of prior learning

Recognition of prior learning (RPL) is defined as 'A method of assessment that considers whether a learner can demonstrate that they can meet the assessment requirements for a qualification through knowledge, understanding or skills they already possess and do not need to develop through a course of learning.'

It is important that Providers make it clear to learners that the RPL process is associated with how the learner has acquired the knowledge, understanding or skills; it does not mean the learner will be exempt from the assessment.

It is the responsibility of the Assessor to decide if evidence provided by the learner is valid, reliable and current, and also meets the relevant assessment criteria. Where the Assessor decides that the RPL does meet the assessment criteria, this must be clearly signposted in the tracking documentation.

It is recommended Providers refer to Provider Handbook for further information on the implementation of RPL.

7.9 Safeguarding – young people and vulnerable adults

This qualification can be offered to learners in the 16-19 age group, as well as learners aged 19+. The Health and Safety at Work Act 1974 requires employers to ensure the health, safety and welfare at work of their employees and for Providers to safeguard learners. Young people under the age of 18, and vulnerable adults can be exposed to risk when using work equipment due to immaturity, lack of experience or lack of awareness of existing or potential risks. Therefore, young people and vulnerable adults may need closer supervision.

For more information about young people at work, see Management of Health and Safety at Work Regulations 1999.

Specific risks associated working with live animals must be considered and assessed when planning the delivery and assessment of this qualification.

7.10 Additional requirements and reasonable adjustments

Providers are expected to make appropriate arrangements, including reasonable adjustments; these are detailed in the Equality and Diversity Policy within the Provider Handbook, to ensure that learners with additional needs can access assessment wherever possible. The Equality and Diversity Policy covers alternative assessment arrangements which can be made for learners.

Reasonable adjustments must not, however, result in a change to the learning outcomes and assessment criteria, for example within this qualification learners must understand the regulation information which includes being able to interpret detailed information and completion of forms which will be written in English.

A Provider must apply for reasonable adjustments to Lantra using the reasonable adjustments request form. Lantra recommends that reasonable adjustment requests are submitted no later than six weeks prior to the assessment taking place, to allow a decision on their suitability to be made before the assessment. However, Lantra recognises that this may not always be possible, and we will do our best to process requests received after this point. Please note that no reasonable adjustment should be implemented without the prior approval of Lantra.

8 What does a Provider need to do?

8.1 Management support

Experience has shown that qualification programmes run more effectively when given support by senior management. This can be achieved by appointing a person from the senior management team, or a designated Qualification Manager and ensuring they are given the authority to monitor the quality management systems for the programme and to implement any required changes. This role is separate from the required role of IQA.

Management support can be demonstrated by ensuring that appropriate team members are allocated to the programme and given sufficient time and resources to carry out their role(s) effectively.

8.2 Provider records

Providers are required to retain learner records, which include the details listed below. Providers may already have their own systems which could be used to store records. Provided that the information required is accessible and conforms to the requirements below then no further records may be required to be created. Lantra does not prescribe the format in which records are kept.

Provider records must include:

- data about individual learners, including any reasonable adjustments
- assessment and action plans
- learner registration
- learner induction plan
- achievement of units
- feedback given to learners by Assessors
- evidence sampled by IQA
- feedback given to Assessors by IQA
- action plans provided by EQA.

All records must be stored securely to avoid being falsified or fraudulent claims made. All assessment records must be retained at the Provider for at least **three years** after the learner has completed the assessment. If the programme is subject to an EQA quality assurance visit/ approval sign off, then the records should be retained for three years after this date. It is the responsibility of the Provider to ensure that data is cleansed at the appropriate time.

There is no prescribed format for these records and Providers may wish to incorporate them into documentation they already maintain within their own organisation. If the Provider already works to quality management systems such as the SQMS, the ISO9001 series or is required to maintain records for government funded training schemes, that documentation will almost certainly provide an adequate basis for Assessor records.

Providers may also need to adhere to separate requirements, where appropriate, with regard to the retention of records, such as funding applications. Please refer to the specific requirements of the funding agency.

8.3 Support for learners

Learners will need to follow an induction programme when enrolled on the qualification. This should be designed around a particular element or unit of the qualification so that they become familiar with the way the qualification operates.

Many learners, particularly if they are mature adults, will already have pre-existing skills and knowledge. A system will need to be introduced to identify these skills and how evidence from prior achievements can be recorded – see section 7.8 Recognition of prior learning.

Throughout the programme tutors and/or Instructors should aim to provide feedback to learners on how they are progressing through the qualification to ensure that on the day of the assessment they are ready for the requirements of the question paper and the practical assessment. Feedback should be positive, constructive and used for future planning.

Some Providers will have staff working in education support; in others, Assessors may offer this support. It is important each learner has appropriate guidance and is directed towards additional information as required. Guidance on career opportunities may also be appropriate.

Learners with particular characteristics may need additional support from the Provider/Instructor. Refer to Lantra's Equality and Diversity Policy for further information relating to reasonable adjustments/special considerations. Learners with certain protected characteristics should not be discriminated against or prohibited from assessment where adjustments can be made to the assessment evidence requirements which would allow them to demonstrate competence or knowledge in different ways.

Learners must be informed when they have been registered on a qualification. It is also a regulatory requirement that Lantra are informed if a learner withdraws from the qualification after they have started. Providers must also ensure that learners are informed when they have been withdrawn from a qualification for any reason and retain evidence of this.

Learners will not be recognised by Lantra until they have been registered and Lantra will have no obligation to the learners if there is a problem with them completing the qualification, such as the Provider ceases operations.

If for any reason a Provider is not intending to renew their membership whilst they still have uncertified learners registered on a qualification, regulatory requirements stipulate that learner interest's must be maintained. The Provider may choose to transfer learners to another awarding organisation or the Provider will still be required to complete the assessment of learners with Lantra and pay any fees which are due for quality assurance or certification.

9 Administration and other important information

9.1 Administration process for registration and certification

The Quartzweb user guide contains instructions on how to register learners.

Learners may transfer registration from one unit/qualification to another, provided they are both offered by Lantra. This will incur an administrative fee; if the registration fee is higher for the subsequent qualification, Providers will be invoiced for the difference. No refunds will be made if the registration fee for the subsequent qualification is lower. Learners transferring to a different Provider must re-register with the new Provider. Lantra may need to charge an administration fee to the learner's new Provider.

Learners must be informed when they have been registered onto the qualification.

9.1.1 Registering the learner

Learners **must** be registered for the qualification prior to an assessment taking place. Please refer to the Quartzweb user guide for details on how to register learners.

For each learner, the surname/family name, first name, date of birth and post code are mandatory. The date of birth is important to distinguish between learners with the same name. Awarding Organisations are required to provide data to the regulatory bodies about learner characteristics, which is why we ask you to provide details of their gender, ethnic origin and whether they have requested any reasonable adjustments. This is so that achievements can be monitored for equal opportunities purposes and to ensure fair access to training and qualifications is achieved.

9.1.2 Certificate claims

Certificates can only be claimed for learners who are registered on Quartzweb. All certificate claims are checked against Provider approval records and learner registration records, (unless DCS is in place). Certificates will not be issued for learners who are not registered prior to the assessment taking place.

The learner name entered on Quartzweb is how it will appear on the certificate.

9.1.3 Regulatory authorities

Occasionally Ofqual (the Qualification Regulator) may visit Providers and require access to premises, meetings, learner assessment records, internal verification records, documents, data, learners and staff. If Providers refuse access, Lantra will be required to suspend all future certificate claims until the requirements of the regulatory visit have been satisfied.

9.2 Assessment strategy

For this qualification, an assessment guidance document is available. Full details of the assessment requirements are contained within. Below is a summary of the assessment strategy which supports this qualification. The assessment guidance contains details on:

- Methods of assessment
- Demonstration of competence against assessment criteria
- Simulation and simulation conditions
- Key safety-critical and technically critical aspects
- Occupational expertise of assessors and verifiers

Providers, Assessors (and IQAs where appropriate) must ensure that they are familiar with the specifications and the requirements of the qualification.

Given the nature of the potentially hazardous work undertaken by operatives in the animal care sector, the method used to assess whether the learner is occupationally competent is determined by legislation and the industry for which the qualification and relevant associated unit has been designed.

Unit and qualification assessment requirements set out the scope of evidence required in terms of equipment, services, statutory regulations and industry standards and systems.

Methods of assessment;

- Summative assessment through multiple-choice question assessment
- Observation of practical activities
- Verbal questioning

Multiple choice question paper structure

Part of these qualifications is assessed by multiple-choice assessment papers. This may be delivered using our online assessment option, or by traditional paper based assessment. Each question shows four possible answers (lettered 'A', 'B', 'C', 'D'). Learners must select one answer per question. Instructions of how to amend answers will be contained in the assessment paper instructions.

All questions have one correct answer and the assessment paper will ensure that each Assessment Criteria in the unit is assessed allowing learners to achieve all the learning outcomes of the unit.

The number of questions in the assessment paper for short journey animals is 25 generic questions and 5 species specific questions. For short journey birds there are 25 questions within the bird's question paper. For long journey attendant and driver (animals and birds), there are 25 generic questions within the question paper. The length of time permitted to complete the assessment paper is one hour.

Further guidance to support the delivery of the multiple-choice assessment of these qualifications is available to download from 'my profile' area of the Lantra Awards website.

Information regarding test regulations is provided in Annex 1 of the Provider Handbook.

Level 2 Award in Animal Transport by Road – Short Journey

- **Principles of transporting animals by road on short journeys**

This unit is assessed by a 25-question short journey multiple-choice paper and a 5-question species specific multiple-choice paper. (More than one species specific paper can be taken if required). The pass mark for the short journey paper is 18 marks or above (72%). The questions cover all the assessment criteria within learning outcome 1 and each one must have a minimum of 1 correct answer to achieve all the assessment criteria of the unit.

The pass mark for species specific paper is 4 marks or above (80%).

- **Principles of transporting birds by road on short journeys**

This unit is assessed by a 25-question short journey birds multiple-choice paper. The pass mark for short journey birds paper is 18 marks or above (72%). The questions cover all the assessment criteria within learning outcome 1 and each one must have a minimum of 1 correct answer to achieve all the assessment criteria of the unit.

Level 2 Award in Animal Transport by Road – Long Journey Attendant

- **Transport animals by road on long journeys – attendant**

This unit is assessed by a 25-question long journey multiple-choice paper. The pass mark for the long journey animal paper is 18 marks or above (72%). The questions cover all the assessment criteria within learning outcome 1 and each one must have a minimum of 1 correct answer to achieve all the assessment criteria of the unit. Assessment criteria 2 will be assessed via practical observation and verbal questioning.

- **Transport birds by road on long journeys – attendant**

This unit is assessed by a 25-question long journey birds multiple-choice paper. The pass mark for the long journey birds paper is 18 marks or above (72%). The questions cover all the assessment criteria within learning outcome 1 and each one must have a minimum of 1 correct answer to achieve all the assessment criteria of the unit. Assessment criteria 2 will be assessed via practical observation and verbal questioning.

Level 2 Award in Animal Transport by Road – Long Journey Driver

- **Transport animals by road on long journeys – driver**

This unit is assessed by a 25-question long journey multiple-choice paper. The pass mark for the long journey animal paper is 18 marks or above (72%). The questions cover all the assessment criteria within learning outcome 1 and each one must have a minimum of 1 correct answer to achieve all the assessment criteria of the unit. Assessment criteria 2 and 3 will be assessed via practical observation and verbal questioning.

- **Transport birds by road on long journeys – driver**

This unit is assessed by a 25-question long journey birds multiple-choice paper. The pass mark for the long journey birds paper is 18 marks or above (72%). The questions cover all the assessment criteria within learning outcome 1 and each one must have a minimum of 1 correct answer to achieve all the assessment criteria of the unit. Assessment criteria 2 and 3 will be assessed via practical observation and verbal questioning.

Maximum length of time to complete each paper:

- One hour.

For those paper-based assessment papers, completed papers are returned to Lantra Awards and then marked by an examination officer. Results are given as Pass/Fail.

Practical observation structure

The Level 2 Award in Animal Transport by Road – Long Journey Attendant. Having completed the multiple-choice question papers the candidate then undertakes direct observation of practical performance, including assessment of underpinning knowledge in the presence of an independent examiner approved and appointed by Lantra Awards.

The Level 2 Award in Animal Transport by Road – Long Journey Driver. Having completed the multiple-choice question papers the candidate then undertakes direct observation of practical performance, including assessment of underpinning knowledge in the presence of an independent examiner approved and appointed by Lantra Awards.

Assessment requirements;

- For practical observations competence must be demonstrated and evidenced
- The Assessor may decide that further observations are required to ensure that all assessment criteria have been met.
- Assessors must be capable of identifying when competence has been demonstrated by the learner based on their own professional judgement.
- The evidence is sufficient when the Assessor judges the requirements of the qualification have been met and competence has been demonstrated by the learner.
- Although there are no formal limits set on the time taken to complete the qualification, or the number of assessment opportunities provided, Providers may wish to set guidelines for the length of time or amount of tuition offered to learners for financial or logistical reasons and taking into account the stated key safety-critical and technically critical aspects of the assessment. It is estimated that the practical assessment takes approximately 2 hours, depending on the learner.

Access to assessment;

- Learners should not be put forward for an assessment until they are deemed ready to be assessed
- This can be evidenced by conducting an evaluation of the learner's previous training and experience

- This underpins the assumption that the learner has sufficient technical expertise, knowledge, skill and maturity to meet the assessment requirements
- Key considerations for evaluation of the learner’s previous training and experience include,
 - health and safety considerations
 - knowledge of animal welfare

9.3 Funding

Approved qualifications may be eligible for funding from either the Education and Skills Funding Agency (ESFA) or the Skills Funding Agency (SFA), or equivalent bodies in Wales and Northern Ireland. The qualification is listed on The Ofqual Register of Regulated Qualifications and the Learning Records Service (LRS). Funding may be available to organisations which meet the requirements of the relevant agency.

In order that the funding may be linked to the learner a Unique Learner Number (ULN) must be provided. The ULN should be entered in the ULN field when registering the learner on Quartzweb. For information on how to obtain ULNs for your learners, please refer to the Learning Records Service guidance.

<https://www.gov.uk/government/publications/lrs-unique-learner-numbers>

9.4 Feedback, compliments and complaints

Lantra recognises that from time to time Providers, learners, Assessors and other personnel may have reason to provide feedback on a process, or have grounds for a complaint. We would also welcome compliments when aspects of our courses have been well received so that we can seek to implement ‘best practice’ across our suite of products. The Lantra Feedback, Compliments and Complaints Procedure is published on the Lantra Awards website.

Appendix 1 Glossary of terms

Knowledge	Factual information that can be recalled as required. Individual can (for example) 'identify' and/or 'describe' key information which is relevant to the subject area.
Understanding	The application and extension of knowledge allowing organised thought, the generation of original ideas and critical thinking. Individual can (for example) 'explain', 'analyse' and/or 'evaluate'.
Skill	The application of knowledge and/or understanding in a practical context demonstrating practical competency. Individual can (for example) 'operate', 'use' and/or 'carry out'.
Learning Outcome	How the learner will be changed by the learning/assessment process. That which the learner will, due to learning experiences, newly know, understand or be able to do.
Assessment Criteria	Discreet criteria which holistically deliver on the promised objective of the Qualification and which must all be evidenced to a unified (and/or graded) standard.
Breadth (Exemplification)	Presents the provider with exemplar teaching content which helps define the minimum required breadth of learning. Guides but does not prescribe; learning should always be broader than any potential assessment.
Depth (Amplification)	Presents the provider with required minimum teaching content and defines the depth of understanding required for the level and objective of the qualification.
Qualification Objective	A succinct summation of the overarching development of the learner in terms of tangible work or further developmental opportunities available as a result of achieving this qualification.
Qualification Aim	A succinct summation of why this qualification is of value to the learner (without reference to assessment).
Transferable	Knowledge, understanding or skills which can be applied beyond the context in which they were taught to benefit the learner in different job-roles, industries, contexts and/or personal situations
Assessment Guidance	Guidance used to advise centres on a general level of expectation rather than to prescribe a definitive list of evidence.
Delivery Guidance	Guidance which, without reference to assessment, illustrates opportunities for evidence which might: <ul style="list-style-type: none"> • be naturally generated through the learning process; • offer innovative examples of delivery gathered through centre/learner consultation; • minimise the burden of assessment on centres and learners.
Guided Learning Hours (GLH)	Approximate number of hours under immediate guidance or supervision of a lecturer, supervisor, tutor or teacher.
Total Qualification Time (TQT)	Guided Learning Hours + Directed Study An estimate of the number of hours a learner will reasonably be likely to spend in preparation, study or any other form of participation in education or training, including assessment, which is directed by (but not under immediate guidance or

	supervision of) an instructor, assessor, supervisor, tutor or teacher.
Arrangements for Reasonable Adjustments	Adjustments made to an assessment for a qualification so as to enable a learner with additional requirements to demonstrate his/her attainment to the level required
Arrangements for Special Consideration	Special consideration might be given to a learner who has temporarily experienced: <ul style="list-style-type: none"> • an illness or injury • some other event outside of the learners' control which has had a material effect on the learner's ability to take an assessment or demonstrate his/her attainment.
Recognition of Prior Learning	A method of assessment that considers whether a learner can demonstrate that they can meet the assessment requirements for a unit through knowledge, understanding or skills they already possess and do not need to develop through a course of learning.

Appendix 2 Census Ethnic Group Classifications (2011)

Please use the following code(s) to indicate ethnicity when completing the learner registration.

England and Wales		Northern Ireland		Scotland	
01	White: English/Welsh/Scottish/ Northern Irish/British	19	White: White	30	White: Scottish
02	Irish	20	Irish Traveller	31	British
03	Gypsy or Irish Traveller	21	Asian/Asian British: Indian	32	Irish
04	Any other White background	22	Pakistani	33	Any other White background
05	Mixed/multiple ethnic groups	23	Bangladeshi	34	Mixed: Any mixed/multiple Ethnic background
06	White and Black Caribbean	24	Chinese		Asian, Asian Scottish or Asian British:
07	White and Black African	25	Black, Black Irish or Black British: Black Caribbean	35	Indian
08	White and Asian	26	Black African	36	Pakistani
09	Any other Mixed/multiple ethnic background	27	Black other	37	Bangladeshi
10	Asian/Asian British: Indian	28	Mixed: Mixed ethnic group	38	Chinese
11	Pakistani	29	Other ethnic group: Any other ethnic group	39	Any other Asian background
12	Bangladeshi			40	Black, Black Scottish or Black British: Caribbean
13	Chinese			41	African
14	Any other Asian background			42	Any other Black background
15	Black/African/Caribbean/ Black British: African			43	Other ethnic group: Any other ethnic group
16	Caribbean				
17	Any other Black/African/ Caribbean background				
18	Other ethnic group: Arab				
	Any other ethnic group				

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